

March 1, 2017

Dear Parents/Guardians:

Enclosed are Open Enrollment forms for the upcoming school year. A new application for each student is included along with board policy for Pymatuning Valley Local Schools regarding open enrollment. Applications for open enrollment must be completed and approved each year by the Board of Education.

If you wish for your child (children) to be considered for continued open enrollment status for the next school year, please read the enclosed board policies regarding open enrollment, complete the application and return it to Pymatuning Valley Schools Administration Office by March 31, 2017.

Thank you for your cooperation. If you have any questions, please call 440-293-6488.

Sincerely,

Michael A. Candela
Superintendent

Cc Building Principals
Denise Kelly, EMIS Coordinator

PYMATUNING VALLEY SCHOOLS
OPEN ENROLLMENT REGISTRATION

Open Enrollment registration for new students will be conducted in the Pymatuning Valley Board Office during the month of March 2017. **This Open Enrollment period is only for students not already attending Pymatuning Valley on Open Enrollment. Under the new Board Policy, students currently attending PV Schools under open enrollment; do not need to reapply unless residence has been changed.** Applications can be picked up from the Board Office between 8:00am and 4:00pm daily or may be printed off of the district web-site at *pvschools.k12.oh.us*. Completed applications are to be returned to the Board Office and must include all requested documents listed below. Kindergarten students must be 5 years old on or before August 1, 2017. No applications will be accepted after March 31, 2017. You will be notified by mail of acceptance or denial by June 30, 2017.

Submit copies of the following documents with application:

- Birth Certificate
- Proof of Residency
- Immunization Records
- Social Security Card
- Custody or Guardianship Papers (if applicable)
- School Records (transcripts or report card, test scores, etc.)
- IEP/ETR (if applicable)

Please Note: Pymatuning Valley Schools will not make copies for you.

Is the student currently in a gifted program? Yes _____ No _____

If a high school student, will the student be attending the Ashtabula County Joint Vocational School? Yes _____ No _____

Was the student expelled from school during the current school year?

Yes _____ No _____

Please state the reason (s) for seeking enrollment in the Pymatuning Valley Local Schools:

I certify by my signature that the above information is true and accurate to the best of my knowledge. I am aware that each student must reapply each school year for open enrollment status and will not be admitted to Pymatuning Valley Schools unless he/she is currently registered at their District of Residence.

Signature of Parent of Guardian

Date

FOR OFFICE USE ONLY

Date Received _____ Received By _____

Status of Application: Accepted _____ Rejected _____ Date _____

Reason for rejection: _____

Principal's Signature: _____

Status of Application: Accepted _____ Rejected _____ Date _____

Superintendent's Signature: _____

Date of Notification: _____

Cc EMIS Coordinator
Building Principal
Building Attendance Secretary

AGG/jm

02/16/10