



Pymatuning Valley Schools

Michael A. Candela, Superintendent
Thomas A. Brockway, Treasurer

March 1, 2019

Dear Parents/Guardians:

Enclosed are Open Enrollment forms for the upcoming school year. An application is included along with board policy for Pymatuning Valley Local Schools regarding open enrollment.

If you wish for your child (children) to be considered for open enrollment status for the next school year, please read the enclosed board policies regarding open enrollment, complete the application and return it to Pymatuning Valley Schools Administration Office by March 31, 2019.

Thank you for your cooperation. If you have any questions, please call 440-293-6488.

Sincerely,

A handwritten signature in cursive script that reads "Michael A. Candela".

Michael A. Candela
Superintendent

Cc: Building Administrators
Denise Kelly, EMIS Coordinator



Pymatuning Valley Schools

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Thomas Brockway, Treasurer

PYMATUNING VALLEY SCHOOLS

OPEN ENROLLMENT REGISTRATION

Open Enrollment registration for new students will be conducted in the Pymatuning Valley Board Office during the month of March. **This Open Enrollment period is only for students not already attending Pymatuning Valley on Open Enrollment. Under the new Board Policy, students currently attending PV Schools under open enrollment, do not need to reapply unless residence has been changed.** Applications can be picked up from the Board Office between 8:00am and 4:00pm daily or may be printed off of the district web-site at pvschools.k12.oh.us. Completed applications are to be returned to the Board Office and must include all requested documents listed below. Kindergarten students must be 5 years old on or before August 1, 2019. No applications will be accepted after March 31. You will be notified by mail of acceptance or denial by June 30.

Submit copies of the following documents with application:

- Birth Certificate
- Proof of Residency
 - One of the following:
 - Deed or Lease Agreement
 - Utility Bill (within last 90 days)
 - Assistance Verification (Job & Family Services)
 - Affidavit of Residency (signed and notarized)
- Immunization Records
- Custody or Guardianship Papers (if applicable)
- School Records (transcripts or report card, test scores, etc.)
- ETR/IEP (if applicable)

INTRADISTRICT OPEN ENROLLMENT

The Board permits students to apply for attendance at their school of choice based upon criteria established by the school administration. The specific criteria are consistent with State law and include application procedures, including deadlines for application and notification to students and principals of alternative schools, when a student's application is accepted or rejected (if applicable). Only students wishing to attend a school other than their assigned school need apply.

Procedures for admitting applicants to other schools include but are not limited to:

1. establishing capacity limits by grade level, school building and educational program;
2. requiring that students enrolled in a school building or living in the attendance area of the school building established by the Board be given preference over applicants and
3. ensuring that an appropriate racial balance is maintained in the schools.

The Board may, in accordance with the district's intradistrict open enrollment procedures, permit a student to permanently transfer to a school other than the student's assigned school so that the student need not apply annually.

[Adoption date: January 14, 2002]

[Re-adoption date: December 19, 2011]

LEGAL REFS.: ORC 3313.64; 3313.65; 3313.97
OAC 3301-48-01

CROSS REFS.: IE, Organization of Facilities for Instruction
IGBJ, Title I Programs
JECC, Assignment of Students to Schools

Is the student currently in a gifted program? YES NO

If a high school student, will the student be attending the Ashtabula County Joint Vocational School?
 YES NO

Was the student expelled from school during the current school year? YES NO

Please state the reason(s) for seeking enrollment in the Pymatuning Valley Local School District:

I certify, by my signature, that the above information is true and accurate to the best of my knowledge. I am aware that each student must reapply each school year for open enrollment status and will not be admitted to Pymatuning Valley Schools unless he/she is currently registered at their District of Residence.

Signature of Parent / Guardian

Date

FOR OFFICE USE ONLY

Date Received: _____ Received By: _____

Status of Application: Accepted Rejected Date: _____

Reason for rejection: _____

Principal's Signature: _____

Status of Application: Accepted Rejected Date: _____

Superintendent's Signature: _____

Date of Notification: _____

Cc: EMIS Coordinator
Building Principal
Building Attendance Secretary

Revision: 3/2018